

# MODEL UN TIME HEIST COMMITTEE

## EXPRESSION OF INTEREST PACK



### ABOUT MODEL UN TIME HEIST

The HSA committee is taking our high school programme in a new direction in 2021 and we are seeking volunteers who want to be a part of the exciting changes we have planned.

The Model UN Time Heist will be a High School Ambassador led event. It will follow the format of a CrisisMUN, but with an exciting twist - it is set at a particular point in history with key figures who play an important role in shaping the outcome of the resolution. Ultimately, the purpose of this event is for students to gain negotiation skills, strategic thinking skills, and understand the rapidly changing nature of the world. The format and education content relating to this theme is fully up to the discretion of the event organising committee.

Being on the organising committee will be a rewarding experience for students to learn leadership and organisational skills in a team environment. You will work with passionate and like-minded UN Youth Auckland High School Ambassadors.

The event is expected to be held in October 2021. The vision and format for this event will be developed by the committee in consultation and approval by the UN Youth Auckland Regional Council and HSA Committee. Volunteering for UN Youth Auckland will be of a moderately high commitment of around 5-10 hours per week, potentially increasing in weeks of the event. For this commitment you can expect support and mentorship from the HSA Committee and Auckland Regional Council.

## ABOUT THE ROLES

### WHAT YOU CAN EXPECT OF THE UN YOUTH AUCKLAND REGIONAL COUNCIL AND HSA COMMITTEE

- Respect and trust
- Professionalism
- Mentorship and guidance at every step of the way
- Recognition of work accomplished (including references)

### WHAT WE EXPECT OF THE EVENT COMMITTEE

- Respect and trust
- Professionalism
- Honesty about the level of work you can commit to
- Representation of UN Youth in accordance with the values of our organisation
- Attendance at weekly committee meetings and completion of assigned tasks
- Commitment to seeing all aspects of the event through to completion
- Consulting UN Youth Auckland Regional Council throughout the organising process

### Roles and Responsibilities Include:

- **Coordinator:** Leads the event committee and is responsible for overall strategic development, communicates proactively with the committee to ensure tasks are completed on time, upholds and directs the vision of the event and reports directly to the HSA Programme Coordinator.
- **Relations Manager:** Supports the Coordinator in committee management responsibilities, seeks sponsorship for the event from external partners (monetary supports, products, vouchers) and organises guest speakers
- **Finance Manager:** This role is responsible for ensuring there is sufficient funding for events, as well as constructing event budgets, booking rooms, sorting out catering, guest speakers, and so forth.
- **Promotions Manager:** This role is responsible for designing and posting all promotional material.
- **Communications Manager:** This role will also be responsible for communicating with volunteers and event participants and managing volunteer rosters and event registrations data.
- **Education Manager:** Works with the Coordinator to design the format of the event, takes on the primary responsibility for writing educational content, and responsible for the content of any training session.

## WHY SHOULD YOU APPLY?

Being a Committee Member will be a unique experience and an amazing development opportunity. If you have the skills we are looking for, we highly encourage you to apply! More specifically, below are five key reasons why you should apply.

### **Professional Development**

You will gain transferable skills that will benefit you no matter what your future goals are. The opportunity will boost your resume and you will gain a lot of expertise from the other volunteers you will work with.

### **Community**

The friends you make in our organisation are a big reason for people to come back again and again. This role is a great opportunity to meet new, like-minded and passionate people or work with your friends.

### **Fun**

A role such as this will be a great deal of work, but it can also be fun! You will have the opportunity to present your own ideas for the conference, work with awesome people and form memories for a lifetime.

### **Service**

If you have participated in UN Youth events in the past, you will know just how educational and transformative they can be. This role is a fantastic way to give back to the organisation and contribute to the wider community through direct youth development.

### **Challenge**

Organising a national conference is no small task. This role is really something that is significant and special – perfect for someone looking to extend or challenge themselves.

## WHO SHOULD APPLY?

We encourage applications from people who demonstrate exceptional ability in the following four areas:

- **Passion:** Someone with a genuine interest in youth development and global

affairs.

- **Leadership:** A leader who thrives in a collaborative team environment.
- **Communication:** The Committee Members will be involved in liaising with a large number of stakeholders.
- **Organisational Skills:** Someone with the ability to organise a complex event over an extended timeframe and involving hundreds of participants.

Prior experience with UN Youth is beneficial, but not necessary.

## ELIGIBILITY

There are some specific criteria to be eligible for the Model UN Time Heist Committee. You must:

- Be a 2021 High School Ambassador for UN Youth Auckland
- Be able to fully commit to the expectations of the role;
- Be no longer attending secondary school and be no older than 25 years old; and
- Have no criminal convictions

## TIKANGA MĀORI POLICY

Here at UN Youth, we believe it is important to incorporate Tikanga Māori principles into our operations as a way of cultivating a more equitable and inclusive environment for tangata whenua. We would encourage you to browse our Tikanga Policy before applying and considering how you might want to realise its principles should your application be successful: <https://unyouth.org.nz/about/tikanga-maori/>.

## UN YOUTH AUCKLAND PASIFIKA STRATEGY

The Pacific population in Auckland is the largest in the world therefore UN Youth Auckland established a Pasifika Framework in 2020. To engage with the Pasifika population, it is important to incorporate these Pacific values and methodologies into our operations as a way of cultivating a more equitable and inclusive environment for Pacific Peoples. We would encourage you to browse our Pasifika Strategy Framework before applying and considering how you might want to realise its principles should your application be successful: [Pasifika Strategy Framework](#)

## QUERIES

Questions about the role, application process or other queries can be directed to the 2021 HSA Coordinator, Na-Young Kim ([nayoung.kim@unyouth.org.nz](mailto:nayoung.kim@unyouth.org.nz)).

## HOW TO APPLY

### APPLICATION PROCESS - COMMITTEE

- Submit your application in a PDF file by emailing the High School Ambassador Coordinator, Na-Young Kim ([nayoung.kim@unyouth.org.nz](mailto:nayoung.kim@unyouth.org.nz)) before the deadline.
- Shortlisted applicants will undergo interviews conducted by the High School Ambassador Programme Coordinator, and the HSA Committee.

Note that UN Youth reserves the right to reopen applications at its discretion.

### REQUIREMENTS

- Personal details:
  - Full name
  - Contact number
  - Contact email
  - Contact address

Expression of interest outlining the following (bullet-pointed lists are acceptable):

- Which role(s) would you like to be considered for, and why?
- Why do you think you are a good candidate for the CRISIS MUN Committee? Please detail relevant skills and experiences you may have, especially any leadership, team management, event management and previous UN Youth experience.

No extra documentation will be considered besides what is outlined above.  
Please contact us if you have any issues completing the requirements.